



NATIONAL INSTITUTE OF OPEN SCHOOLING
MINISTRY OF EDUCATION, GOVT. OF INDIA
REGIONAL CENTRE BHUBANESWAR
ELTI Campus, Maitree Vihar, Near Fortune Towers
Chandrasekharpur, Bhubaneswar-751023
Email:rcbbsr@nios.ac.in, Tel No-0674-2302688/2302287

NOTICE

(Quotation for pulping old Answer Books, Waste papers etc)

The National Institute of Open Schooling (NIOS) Regional Centre, Bhubaneswar invites sealed quotations for sale of waste papers, newspapers, magazines and old answer books etc. for pulping. The sealed quotations can be submitted by the interested parties in the Prescribed Proforma. The Prescribed Proforma and terms and condition can be downloaded from website. The last date for receipt of Sealed Quotation at NIOS Regional Centre Bhubaneswar is Dt-30/07/2021 upto 1:00 PM.

Regional Director

From:
The Regional Director,
Regional Centre – Bhubaneswar,
National Institute of Open Schooling,
ELTI Campus, Maitree Vihar, Chandrasekharapur,
Bhubaneswar-751023, Odisha.

*Last date for receipt of Sealed Quotation is
30/07/2021 upto 1:00 PM.

*Opening of the Sealed Quotation will take
place on 30/07/2021 at 3:00 PM at the
above address.

To
M/S _____

Subject: To dispose off used/unused Answer Books of previous examinations, old Question Papers, waste paper, old Prospectus, magazine and newspaper etc.

Sir,

On behalf of National Institute of Open Schooling sealed Quotation (sealed in double cover) are hereby invited for lifting of above items for pulping, as per Annexure – I along with an earnest money Rs 3000/- (Rupees Three Thousand Only) on the following terms and conditions:

TERMS AND CONDITIONS:

1. The highest rates accepted for pulping will be valid up to one year. The term can be extended further only on receiving written consent from the firm/ tenderer.
2. The physical inspection of above items, quantity etc. to be lifted for pulping can be made available to the interested parties on any working day (Monday to Friday) between 10.00 a.m. and 05.00 p.m. at the Regional centre, Bhubaneswar.
3. The Earnest Money of Rs 3000/- (Rs. Three thousand only) should be deposited by way of Bank Draft drawn in favour of Secretary, NIOS, payable at Bhubaneswar alongwith the sealed quotation as per Annexure –I, without which quotations will not be considered.
4. The sealed Quotation along with requisite EMD duly sealed in double cover should be dropped in the Box available at the Main Entrance of the National Institute of Open Schooling, Regional Centre, Bhubaneswar.
5. Opening of sealed Quotations will take place on 30/07/2021 at 3 PM in the NIOS Regional Centre in the presence of the representative of the firms/tenderers, who may wish to be present at that time. No separate intimation thereof will be sent to the firms/tenders in this regard.
6. Amongst the tenderers the highest rate quoted against each group will be considered for acceptance.
7. The firm(s) whose highest rate offer is accepted will have to deposit 90% of the estimated cost of item(s) to be lifted to the Regional Director, National Institute of Open Schooling, Bhubaneswar by way of Bank drawn in favour of Secretary, NIOS, payable at Bhubaneswar prior to lifting of the item(s) for pulping.

8. The firm(s) will have to fix the date and time of lifting of waste material with the authorized committee of the National Institute of Open Schooling. Lifting of Waste material will be allowed in the presence of the Committee.
9. For weight of the goods/items, the facilities of Dharma Kanta available nearby to Regional Centre should be used. The payment for this purpose will be made by the firms.
10. Prior to weight of the material, the weight of the vehicle in which the goods will be loaded is required to be carried out.
11. Earnest money Deposit as well as 90% estimated cost of goods deposited by the firms(s) to National Institute of Open Schooling liable to be forfeited, if the materials are not lifted by the firm as per the schedule time fixed by the authorized Committee of National Institute of Open Schooling.
12. No labour or labour charges for loading-unloading of the goods require to be lifted, will be provided by National Institute of Open Schooling.
13. A certificate in respect of re-pulping of papers is to be submitted by the agency within 15 days of lifting of materials to the Regional Director, NIOS, Regional Centre, Bhubaneswar.
14. National Institute of Open Schooling reserves the right to reject any or all the Tenders/Quotations without assigning any reason thereof.
15. The firm(s) will have to lift the goods irrespective of the quantity of good available, which may be small or huge.
16. For any dispute, if arises, an Arbitrator will be appointed by the NIOS competent authority, whose decision will be final. The court's jurisdiction of any dispute will be at Bhubaneswar.

(Regional Director)

Annexure-I

To be admitted by the firm/tenderers on letter head and inserted in NIOS Tender Box Only (Sealed in double cover)

Letter No.

Dated:

**To,
The Regional Director,
National Institute of Open Schooling,
Regional Centre Bhubaneswar,
ELTI Campus, Maitree Vihar,
Chandrasekharapur,
Bhubaneswar-751023, Odisha.**

Subject: To dispose off used/unused Answer Books of previous exams, old Question papers, waste paper, old prospectus, magazine and newspaper etc. for re-pulping.

Sir,

Having gone through the terms and conditions of the tender on the subject cited above, we M/S _____ hereby quote our higher competitive rates as under.

Rate per Quintal
(In Figure) (In Words)

Group – I

(NIOS Magazines,
Old prospectus, Library Magazines etc)

Rs. _____ (Rupees _____)

Group –II

(Used / Unused Answer
Sheet and Continuation Sheets

Rs. _____ (Rupees _____)

Group –III

(Waste Paper, waste file Covers,
Wasted Envelopes all kinds,
Note sheets, old newspaper & Question Paper)

Rs. _____ (Rupees _____)

We further agree to abide by the terms and conditions contained in the Tender document from Para 1 to 16.

The EMD in the shape of Bank Draft of Rs. _____ (Rupees _____) bearing No _____ dated _____ Drawn on _____ (Bank) in favour of the Secretary, NIOS, payable at Bhubaneswar is enclosed.

Thanking you,

Yours faithfully,

Signature:

Name:

Designation:

Seal of the firm: